

West Terre Haute Little League (WTHLL)

Facilities Usage Agreement & Expectations

Parties/Slow Pitch Tournaments Only

Effective Date: [Insert Date]

Location: 800 Old Paris, West Terre Haute, IN 47885

Contact Email: [Insert Contact Email]

Contact Phone: [Insert Phone Number]

1. Purpose

This agreement outlines the expectations and responsibilities of individuals or organizations utilizing the facilities of West Terre Haute Little League (WTHLL). It ensures a safe, respectful, and organized environment for all participants and guests.

2. Eligibility

Usage of WTHLL facilities is open to:

- WTHLL teams and coaches
 - Approved local organizations or school teams
 - Community members/groups with prior authorization
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3. Request & Approval Process

- All facility use must be **requested in advance** via the WTHLL email or through direct communication with league administrators.
 - Requests must include: date(s), time(s), purpose of use, and responsible party contact info.
 - Approval is granted based on availability and league priorities.
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4. Usage Fees

Minimum Field Usage Fee

- A **minimum fee of \$50 per field per day** will be charged for field usage and access to restrooms. **An additional deposit fee of \$50 per day will be charged for clean-up/damages**, and will be returned once facility is assessed after event.
 - Fees may vary based on the scope of use (number of fields, duration, type of event).
 - Payment is due prior to the scheduled usage unless otherwise agreed upon.
 - Fee waivers or discounts may be available for school teams or community service events with board approval.
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5. General Expectations

Users agree to:

- Treat the facility and all equipment with respect.
 - Supervise all minors at all times.
 - Keep all areas clean and dispose of trash properly.
 - Report any damage or unsafe conditions immediately.
 - Use facilities **only for the approved time slot**.
 - Abide by all posted rules and instructions from WTHLL staff or volunteers.
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6. Field and Facility Care

- No unauthorized vehicle access on fields.
 - No alcohol, drugs, or tobacco products are permitted on the premises.
 - Dugouts and restrooms must be left clean after use.
 - Do not drag equipment across grass areas.
 - Access to garage will be given in order to use gator and equipment for fields after event.
 - Batting cages, scoreboards, and concession stands require special permission to use.
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7. Insurance & Liability

- WTHLL is not responsible for personal injury, damage, or loss of property.
- External organizations must provide a **Certificate of Insurance** naming WTHLL as an additional insured party if requested.
 - If this event is a birthday party or event, a COI will be needed and may be obtained through one's Homeowner's Insurance Company for the date and time of the scheduled event.

8. Cancellations & Weather

- WTHLL reserves the right to cancel or restrict facility use due to weather, safety, or league operations.
- Users must respect field closure notices and refrain from using facilities during unsafe conditions.

9. Violations

Failure to comply with any part of this agreement may result in:

- Immediate removal from the premises
- Suspension of facility use privileges
- Liability for damages or cleaning costs

10. Agreement Acknowledgement

Responsible Party / Organization:

Contact Name: _____

Phone: _____

Email: _____

Signature: _____

Date: _____

By signing this agreement, the undersigned acknowledges they have read, understand, and agree to comply with all terms listed above for the use of WTHLL facilities.